



West Lexham Education Centre Welcome Pack

Thank you for booking to stay with us at West Lexham Education Centre. We are really excited about meeting you and hope to make your stay as comfortable and enjoyable as possible.

About us ...

At West Lexham we are creating a sustainable space for connection, innovation, learning and relaxation. We invite you to share in bringing the space to life and enjoy what we are building here. Meet some new people, share some new experiences, connect with each other and the surroundings.

First of all - getting here....

West Lexham Education Centre, West Lexham Manor, Kings Lynn, Norfolk, PE32 2QN
Tel: 01760 755 434 or Edmund's Mobile: 07875189656



BY COACH

There is 1 coach each day from London Victoria Coach station. It departs at 14.30 and arrives in Swaffham at 17.30. A bus - the X1 - also goes through Swaffham from Peterborough and back from Norwich. You will need to check times for this as they change with the seasons.

BY TRAIN

WEEKDAYS - Return on weekdays is simple - trains depart every half hour until 10.46, then hourly at approx.30 minutes past the hour until 22.30.

WEEKENDS - Trains on weekends depart at 45 minutes past each hour from London to Downham market and 41 minutes past each hour from Downham Market to London. Weekend travel can be subject to engineering work, and sometimes buses are used on journeys between stations.

TAXIS

Taxis are available from Swaffham and Downham Market to West Lexham, try;

Viking Rose, Swaffham on 01760 339 499

Barry's Cars, Downham Market on 01366 385 888

AIRPORT TRANSFERS

To get from Stansted Airport you take a train to Bishops Stortford, change to a train for Cambridge, and change at Cambridge for a train to Downham Market. Do check www.transportdirect.info for up to date travel information.

BY CAR

From London - Take M11, then A11/A14/A11. Leave A11 at junction signposted Norwich, Thetford . Take A1065 signposted Swaffham. At Swaffham continue on A1065 signposted Cromer. Turn Right approximately 5 miles later signposted West Lexham.

From West Country - Take M5 then M4 towards London. Then M25 towards Watford and continue on M25 to M11 junction. take M11 then A11 etc (as London)

From Preston - Head for the M62 eastbound towards Leeds, then take the A1(M) South. Continue as instructions from York.

From York and North East - Head for A1(M) South. Continue on A1(M)/A1 to Sleaford junction. Take A17 towards Sleaford and continue on A17 towards Kings Lynn, then A47 east. Continue along A47 towards Norwich until turnoff signposted A1065 Cromer. Follow A1065 for approx 5 miles & West Lexham is signposted to right.

Upon arrival

- Enter the Education Centre complex through the archway and drive past Arch Cottage on the right through the open gates past Hall Cottage on your right and park in the main car park.
- Follow the signs to the Garden Kitchen (summer) or the Village Hall (winter)
- If no-one is there to greet you please telephone: Edmund 0787 518 9656, Lucy 07961 821099, Helen & Wesley 07585 447 018 or Nigel 07955 368184

Outdoor Camping

If you are camping in your own tent or one of the Bell tents then you will be sharing the outdoor shower and toilet block with the other campers. This block is situated near to the Piggery and the Garden Kitchen.

Indoor camping

If you are staying in the Piggery then you will have a double bed, bedside table and lamp all to yourself. You will be sharing the outdoor shower and toilet facilities with the other campers, and this is situated just opposite the east side of the Piggery.

Self catered cottages

If you are in the self catering cottages then you will have access to a kitchen, with all the necessary facilities, toilets and showers and a living area.

Laundry

On the day you are leaving (we will be sorry to see you go!) please can you strip your beds and put the laundry, including towels you may have used, at the base of the beds. If you are in self-catering accommodation please include tea-towels from your kitchen, and if you have been cooking outdoors, please put any tea-towels used from the kitchen with your laundry.

Garden Kitchen

The outdoor kitchen is equipped with a fridge, sink with fresh water from the chalk stream, oven and gas hob as well as a clay oven. There are crockery and cooking utensils in the cupboards and drawers, but if you do find that something is missing that you need then do ask someone from the team who will be more than willing to help you out.

Clay oven

The wood fired clay oven makes delicious pizzas and breads, as well as baking other tasty dishes. Please ask a member of staff to light this for you and supervise its use - it needs about 3 hours to get hot enough. For safety please always make sure that somebody is attending to the fire and that flammable items are not left close to the clay because it does become very hot!

Washing up facilities

We find that the most efficient way to do the washing up is to fill one of the tubs with hot soapy water to scrub your plates, followed by a dip in a second tub of clean water. There is ample drying space to stack all the clean things and when the water needs changing please do choose one of the fruit trees and pour the washing up water around the base.

The grounds

We invite you to take a stroll around the grounds and soak up the tranquility and beauty of the farm. You can wander alongside the river that meanders through the grounds, or why not hop into one of the boats and go for a row? [We ask that you refrain from going in the boat if you have had a few drinks, or late at night when it is dark, because the lake is quite deep.]

Do have a look at the vegetable patch in the walled garden area (adjacent to the outdoor kitchen) but we ask that you respect the privacy of the family living in the manor house and not venture up to the garden beyond the hedged border, or the terrace of the house itself.

Swimming pool

On a hot summer's day nothing is more enticing than a swimming pool, so please do go for a dip! The deep end is clearly marked so if you are going to dive in please stick to that side. If you could leave the area around the pool tidy it would be much appreciated by the next person who comes to enjoy it!

Tennis /croquet

If you would like to play some tennis or croquet do ask somebody and we will happily kit you out! The tennis courts are at the westerly side of the garden.

Taxi numbers

If you are catching a train back from Downham Market or King's Lynn station, please do organise a taxi. The following companies know the place well:

PJ Taxis	01366 385904
Bishops Cars	01366 384 857
Viking Rose Taxis	01760 339499/ 07748 812222

Emergency

If you need help in an emergency please call 999 for emergency services and contact Edmund 0787 518 9656, Lucy 07961 821099, Helen & Wesley 07585 447 018 or Nigel 07955 368184

Sand buckets are provided in the kitchen and firepit area and the indoor accommodation is equipped with fire extinguishers and first aid kits (under the sink in Garden Kitchen).

In case of a fire please gather in the car park area by the cart shed and village hall on the orchard side away from the buildings.

Any questions

Please do find one of the West Lexham team to ask your questions and we will help you out.

What you can expect from us...

We will try to make your stay as comfortable as possible. We are a friendly and approachable bunch of people. If you have any specific or last minute needs, don't hesitate to let us know and we'll see what we can do to help.

We'll try to be as unobtrusive as possible during your stay but if you want company or are at a loose end and want something to do, let us know. We've got plenty of things that we need help to do on site and as our philosophy is to make work fun.

We'll also try to juggle the various needs of different people who are staying with us. Some people come to the site for rural peace and quiet and solitude, others want to find their creativity by bouncing ideas off others or by doing activities in and around the site. Let us know what you want from your stay and we'll do our best to make sure that you leave happy.

Please bring...

Torches and towels, warm clothing and good footwear.

What we ask you to do...

There are certain basic site recommendations that we have to put in place to ensure that you don't put yourself or others at risk or to ensure that we all get along well during your stay.

- a. If you have children or pets with you, we ask that they are supervised at all times as there is a lot of water on site and some of the site is still being developed and therefore, has some hazards. Areas that are hazardous are clearly marked on the map.
- b. You are welcome to use our small rowing boat to go up and down the river but please refrain from doing so after dark and if you've had any alcohol. Children must not use the boat unless they are accompanied by a responsible adult.
- c. If you are using the outdoor kitchen please follow the Garden Kitchen Guidelines that are clearly marked on the wall of the kitchen.
- d. If you are using the pool, please follow the Swimming Pool Guidelines that are clearly marked on Pool House Wall, on the wall of the Pool House Pergola.
- e. Please do not light any fires without permission and under supervision. This includes fireworks and lanterns which are banned for use by guests on site.
- f. At 9pm we ask that guests begin to curb their noise level so as to respect the needs of guests with children or those who have come for a peaceful retreat. To respect and consider the peace of our neighbours we have a 11pm curfew for all noise around the site and if a fire is lit we will dampen it down at this time.
- g. Please be mindful of children on site and in the neighbouring areas and keep your language clean.
- h. We ask guests with children to encourage their children to be quiet in the morning until 9am to respect guests without children who may wish to sleep in.
- i. Please respect the privacy of those living on site and stay out of the private areas marked on the map.
- j. Please respect the privacy our neighbours and the fact that we are situated in a community.
- k. Please let us know if there is anything we can do to improve your experience whilst on site.

Where to find more information

Visit our website: www.westlexham.org

Follow our twittering: [@westlexham](https://twitter.com/westlexham)

Become friends with us on facebook: <http://www.facebook.com/westlexham>

How to stay in touch

We'd love to stay in touch with you and keep you informed of any new and exciting developments on site. If you'd like to receive regular updates from us please fill your feedback form which is available in the Garden Kitchen/Village Hall at the end of your stay and give us your preferred mode of contact.

Enjoy your stay at West Lexham!

